

Montagnac, 31st December 2017

Madam / Sir,

It is with great pleasure that I have the opportunity to work with Ng Zhi Yi / Zee, who held the position of trainee in our company from 28th February 2017 to 31th December 2017.

During this period, he was fully invested in the various tasks entrusted to him, without losing his initiative, determination and unwavering professionalism to achieve his goals.

Conscientious, available and responsive, Zee has been an exemplary team-player who has brought full satisfaction to the company, and I have absolute confidence that he will be a beneficial asset to your organization.

If you wish to acquire more details about our collaboration, please do not hesitate to contact me for any further information.

Thank you.

Yours sincerely,

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